

Voluntary Employee Severance Program
Plan B

1. Voluntary Participation Plan B. All eligible employees may elect to participate in the severance program. Participation is completely voluntary. In addition, the employee at any time may end his/her participation in the agreement at any time. *Plan B is offered to employees as a separate program to the Voluntary Employee Severance Program Adopted by the Macoupin County Board on September 9, 2008.*

2. Service Tenure / Age Requirement. In order to qualify for the program, employees must meet all eligibility requirements in regards to age and years of service to qualify for benefits from the Illinois Municipal Retirement Fund (IMRF). *Employees who enrolled in the Voluntary Employee Severance Program as adopted by the Macoupin County Board between the dates of September 8, 2008 and August 31, 2009 are not eligible to enroll in Plan B.*

3. Enrollment Period for Plan B. Enrollment period begins upon approval of the Macoupin County Board. Enrollment period ends at the close of business on Monday, August 31, 2010.

4. Date of Voluntary Severance. Ending date of employment (voluntary severance) must be initiated by the employee and agreed upon by the employee's supervisor prior to August 31, 2010. The employee's supervisor must inform the County Board office in writing of the ending date of employment at least one week prior to the date agreed upon between the employee and the supervisor.

5. Insurance Premium Cost Sharing. The County will share the cost of health and dental insurance premiums with the employee according to the schedule below.

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6+
100%	80%	60%	40%	20%	10%

5a. Year 1 begins on the ending date of employment and ends on August 31, 2010. Year 2 begins on September 1, 2010 and ends on August 31, 2011. Each subsequent year begins on September 1 of that year and ends on August 31 of that year.

5b. The value of the premiums paid to the employee by the County will be paid as if the employee maintained employment with Macoupin County, i.e. office visit and premium co-pays, all out-of-pocket expenses, drug card, etc. will apply. Employees participating in the program are entitled only to the benefits and levels of benefits available to current employees enrolled in the County's health and dental insurance plan.

5c. If the participating employee secures health and/or dental insurance with another employer, the participating employee is rendered ineligible for the insurance premium cost sharing plan according to this agreement.

5d. When the participating employee reaches age 65, the employee is rendered ineligible for the benefits of the premium cost sharing associated with this plan.

6. Payment of Premium. Macoupin County will pay upfront the full health and dental insurance premiums and will collect the applicable premium cost share portion from the employee on a monthly basis. The County Clerk's office may employ methods to ensure that premiums are collected. If premiums are not paid by the employee on a timely basis as established by the County Clerk, the employee will be rendered ineligible for the program.

7. Dependent Coverage. If an employee elects to participate in the program, dependent coverage may be possible a) if the insurance carrier allows for such coverage and b) if the County Board determines that offering coverage for dependents is beneficial to the finances of the County. Dependents are covered by all guidelines contained in the Plan B program as employees who elect to participate in the Plan B program.

8. Limitation on Number of Participants. The number of participating employees is limited to no more than one-quarter of the employees in each office within each department. This number can be increased at the discretion of the supervisor. The individual choosing to volunteer for this severance program will be prioritized based on date and time of application. If two employees apply at the same time, the individual with most seniority will be chosen first. Any employee who is denied this program based on the cap percentage will be put on a list to be used if this program is continued next fiscal year (FY 2010-2011).

9. Filling of Vacancies. Except for critical public safety positions, any positions that become vacant due to an employee's participation in the program, the position being vacated must remain vacant for the remaining portion of Fiscal Year 2009-2010 unless specifically authorized by a recommendation of the Finance Committee and subsequent action of the Macoupin County Board.

10. Governance Committee. A Governance Committee is created to administer the Voluntary Employee Severance Program. The Governance Committee shall be made up of the Chairman of the Finance Committee, a union employee in County government appointed by the Chairman of the County Board, a non-union employee in County government appointed by the Chairman of the County Board and an elected County Official appointed by the Chairman of the County Board. The Governance Committee shall have the authority to settle all questions and disputes arising from the institution of the program.

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STATE OF ILLINOIS
SEVENTH JUDICIAL CIRCUIT
MACOUPIN COUNTY, ILLINOIS

ADMINISTRATIVE ORDER
DESIGNATING COURT HOLIDAYS FOR 2010

09-AO-3 (Corrected)

Pursuant to the Order Designating Court Holidays entered by the Supreme Court of the State of Illinois:

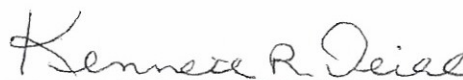
It is hereby Ordered that the following Holidays shall be observed by all Courts in the Circuit Court of Macoupin County, Illinois, for the year 2010, and Offices of the Circuit Clerk of the Court and Courts of the Circuit Court of Macoupin County shall be closed on said Holidays; to-wit:

<u>January 1</u>	<u>New Year's Day</u>	<u>Friday</u>
<u>January 18</u>	<u>Martin Luther King, Jr. Day</u>	<u>Monday</u>
<u>February 12</u>	<u>Lincoln's Birthday</u>	<u>Friday</u>
<u>February 15</u>	<u>President's Day</u>	<u>Monday</u>
<u>May 31</u>	<u>Memorial Day</u>	<u>Monday</u>
<u>July 5</u>	<u>Independence Day</u> (Observed)	<u>Monday</u>
<u>September 6</u>	<u>Labor Day</u>	<u>Monday</u>
<u>October 11</u>	<u>Columbus Day</u>	<u>Monday</u>
<u>November 2</u>	<u>General Election Day</u>	<u>Tuesday</u>
<u>November 11</u>	<u>Veteran's Day</u>	<u>Thursday</u>
<u>November 25</u>	<u>Thanksgiving Day</u>	<u>Thursday</u>
<u>November 26</u>	<u>Day after Thanksgiving</u>	<u>Friday</u>
<u>December 23</u>	<u>Christmas Eve after 12:30 p.m. (Observed)</u>	<u>Thursday*</u>
<u>December 24</u>	<u>Christmas Day</u> (Observed)	<u>Friday</u>
<u>December 31</u>	<u>New Year's Eve after 12:30 p.m.</u>	<u>Friday*</u>

*The Court Holiday Schedule matches the County's current collective bargaining agreement, i.e., Law and Citizenship Day has been replaced with the foregoing two half-day closings.

All matters returnable on Court Holidays may be filed on the next business day of the Court.

ENTERED at Carlinville, Illinois on 31st day of August, 2009.



Honorable Kenneth R. Deihl
Presiding Judge

IN THE CIRCUIT COURT OF THE SEVENTH JUDICIAL CIRCUIT
CARLINVILLE, MACOUPIN COUNTY, ILLINOIS

LOCAL ANTI-CRIME PROGRAM, AUTHORITY TO ASSESS PAYMENTS

Macoupin County Administrative Order 2009-3

Pursuant to 730 ILCS 5/5-6-3 (12) and (13) and 5/5-6-3.1 (c) (13), authority is hereby granted to the courts within Macoupin County to assess reasonable sums as set forth in this administrative order, to be paid by all persons who have been placed on probation, conditional discharge or supervision.

The sums assessed by the court pursuant to this administrative order shall be paid to the Clerk of the Court by the defendant. In a multi-count information where a defendant is found guilty of both a felony and misdemeanor charge, only the felony assessment shall be required. The Clerk of the Court shall transmit such funds on the first working day of each month to the local anti-crime program as defined under the Anti-Crime Advisory Council Act (20 ILCS 3910/7), as approved by the Presiding Judge of Macoupin County. The rules and procedures for disbursement of the funds by the local anti-crime program shall be approved by the Presiding Judge of the Macoupin County.

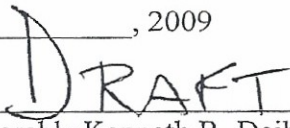
The reasonable sums to be assessed pursuant to this order, to be paid by all persons placed on probation, conditional discharge or supervision, shall be:

- (a) \$50.00 to \$10,000 in all felony cases;
- (b) \$25.00 to \$5,000 in all misdemeanor cases;
- (c) \$15.00 in all traffic cases that are punishable as a class A misdemeanor;
- (d) In addition thereto, the defendant may be ordered to reimburse the local anti-crime program for any reasonable expense incurred by the program on the offender's case, not to exceed the maximum amount of fine authorized for the offence for which the defendant was sentenced.
- (e) All assessments shall be for the minimum fee unless ordered otherwise.

This administrative order shall be effective within Macoupin County, Illinois, and the anti-crime program receiving said assessments shall be "*Macoupin-Montgomery County Crime Stoppers*," until further order of this court.

ENTERED at Carlinville, Illinois, this _____ day of _____, 2009.

EFFECTIVE: _____, 2009



Honorable Kenneth R. Deihl
Presiding Judge of Macoupin County, Illinois

IN THE CIRCUIT COURT OF THE SEVENTH JUDICIAL CIRCUIT
CARLINVILLE, MACOUPIN COUNTY, ILLINOIS

PROCESS FOR APPOINTING PUBLIC DEFENDER
AND ORDERING REIMBURSEMENT

Macoupin County Administrative Order 2009-4

Whereas, pursuant to 725 ILCS 5/113-3, in all criminal cases, except where the penalty is a fine only, if the court determines that the defendant is indigent and desires counsel, the Public Defender shall be appointed as counsel;

Whereas, the court shall require an affidavit signed by any defendant who requests court-appointed counsel, and such affidavit shall be in the form established by the Supreme Court containing sufficient information to ascertain the assets and liabilities and income and expenses of that defendant, and the affidavit must indicate that the defendant may be responsible for reimbursement of court-appointed fees at a reimbursement hearing;

Whereas, the court shall consider all relevant circumstances, including but not limited to the affidavit, nature of service, statutory limitations, time spent while court is in session, other time spent representing the defendant, expenses reasonably incurred by counsel and any other financial information submitted by either party;

Whereas, a hearing shall be conducted on the court's own motion or on motion of the State's Attorney at any time after the appointment of counsel but not later than 90 days after entry of a final order disposing of the case at the trial level, an actual hearing must take place and it must focus on the defendant's "foreseeable ability" to pay such reimbursement; and

Whereas, the court desires the use of standard uniform affidavits and orders related to the appointment of public defender and reimbursement of the county by the defendant.

Now Therefore, It is Ordered, that Macoupin County must use the Affidavit and Order appended hereto in accordance with this administrative order for all criminal cases filed commencing September 1, 2009 and subsequent filings. For all criminal cases filed prior to the effective date, the court must review the defendant's affidavit and make a determination, at actual hearing, as to defendant's foreseeable ability to pay such reimbursement, within 90 days after entry of a final order disposing of the case at the trial level.

ENTERED at Carlinville, Illinois, this ____ day of August, 2009.

Honorable Kenneth R. Deihl
Presiding Judge

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OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

August 27, 2009

Mr. Andrew Manar
County Board Chairman
Macoupin County Courthouse
P.O. Box 107
Carlinville, Illinois 62626

Dear Mr. Manar:

Enclosed is a copy of the audit report for the Calhoun/Greene/Jersey/Macoupin Counties Regional Office of Education #40 for the year ended June 30, 2008. This audit was conducted pursuant to 105 ILCS 5/2-3.17a.

Should you have any questions concerning this audit, please feel free to contact Kelly Mittelstaedt, Audit Manager at 217/785-1233.

Yours truly,

A handwritten signature in blue ink, appearing to read "William G. Holland", with a long, sweeping line extending from the end of the signature.

WILLIAM G. HOLLAND
Auditor General

WGH:ro
Enclosure